

21 Feb 2023

Dear Parents,

P1 to P6 Parent-Child Teacher Conference (PCTC) & Home-based Learning (HBL)

Parent-Child Teacher Conference (PCTC)

The school will be organising a PCTC session where you can discuss your child's strengths and areas for improvement in the areas of social-emotional development and learning progress with their Form Teachers (FTs).

Students are encouraged to join the PCTC session if they are able to.
Here are the details.

Date : **Wed, 22 Mar 2023**

Duration : **15 min per allocated slot**

Venue : **Respective classrooms or via Zoom video conference**

If you are interested to attend, please book your time slot via Parents Gateway using the instructions found on **Annex A**. Booking can be done between **Tue, 28 Feb, 8am and Tue, 7 Mar, 11.30pm** on a first-come-first-serve basis. Details will be shared on a separate PG message by FTs.

Each session will be kept within the **15 min time slot**. FTs will meet you during your allocated time slot. We seek your understanding to keep the conversation within the time slot. If there are areas which you would like teachers to highlight during PCTC, please email your child's FTs.

For parents attending the session face-to-face

Please proceed to your child's form class that day.

For parents attending the session via Zoom VC

Before your session, please ensure that you have your Zoom set up. Login details of the Zoom meeting will be sent out via PG nearer PCTC Day.

Please use only your child's name as the nickname when you join the Zoom meeting for identification purpose. We will not be able to admit you into the Zoom meeting room if your child's name is not indicated. You may key in your child's name in the format of: **Index Number_Full Name** (e.g. 05_Mary Tang).

Parents who are unable to meet the Form Teachers for this PCTC and prefer other modes of communication, please email your child's FTs. You can find their email address in our school website at

<https://www.springdalepri.moe.edu.sg/about-us/Our-Family/Teaching-Staff-2023/>

Home-Based Learning (HBL)

There will be no school for P1 to P6 students on Wed 22 Mar. Students are required to complete Home-Based Learning (HBL) tasks assigned to them.

The learning plans for respective subjects will be available on the SDPS-HBL Google Site by 6pm the day before. You can access the SDPS-HBL Google Site at

<https://sites.google.com/moe.edu.sg/sdpshbl2023/home>

You may refer to our school website for more instructions on logging in to Student Learning Space (SLS) where access to SLS is required.

<https://www.springdalepri.moe.edu.sg/login-to-SLS/>

As our teachers are conducting PCTC, they may need some time to get back to you on your queries on the assignments. We seek your patience and understanding on the matter. If you have any difficulty accessing SLS, please refer to **Annex B** for the relevant contact details.

Should you have further queries, please feel free to call or email your child's FTs. We look forward to a fruitful partnership with you in your child's holistic development.

Yours sincerely

Mdm Neo Lay Wah
Principal



Springdale Primary School

71 Anchorvale Link Singapore 544799

63157600 (O) 63153351 (F)

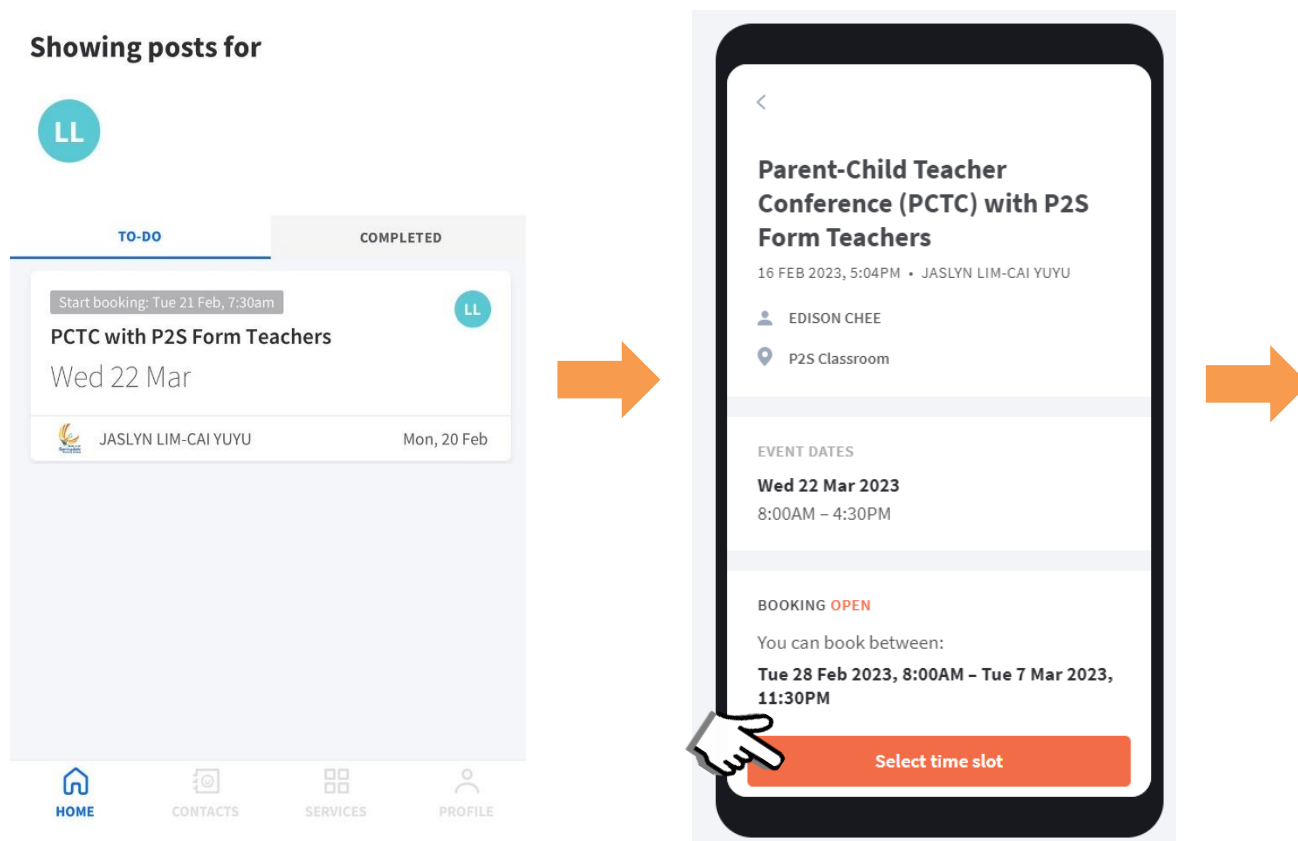
www.springdalepri.moe.edu.sg

springdale_ps@moe.edu.sg

A Quickstart Guide for Parents on Meetings Feature on Parents Gateway

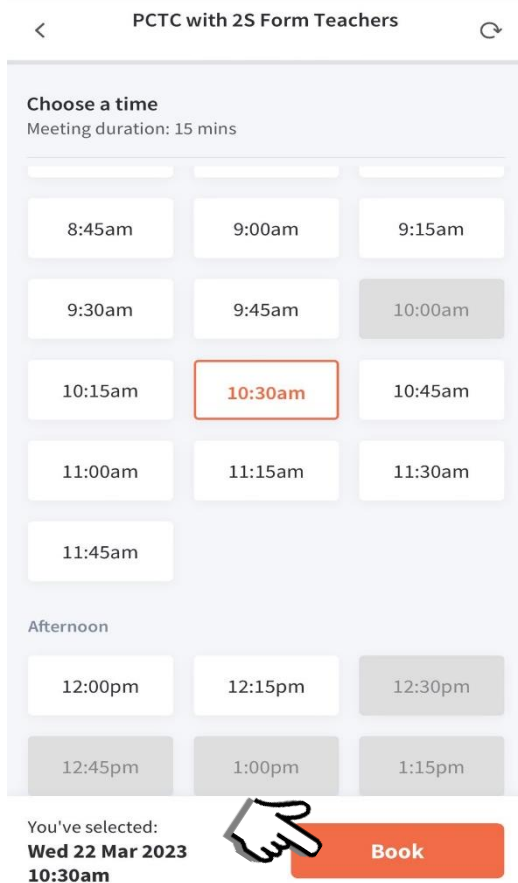
Before you book the meeting slot, please ensure that you have downloaded and installed the latest version of the Parents Gateway App.

1. Booking Open

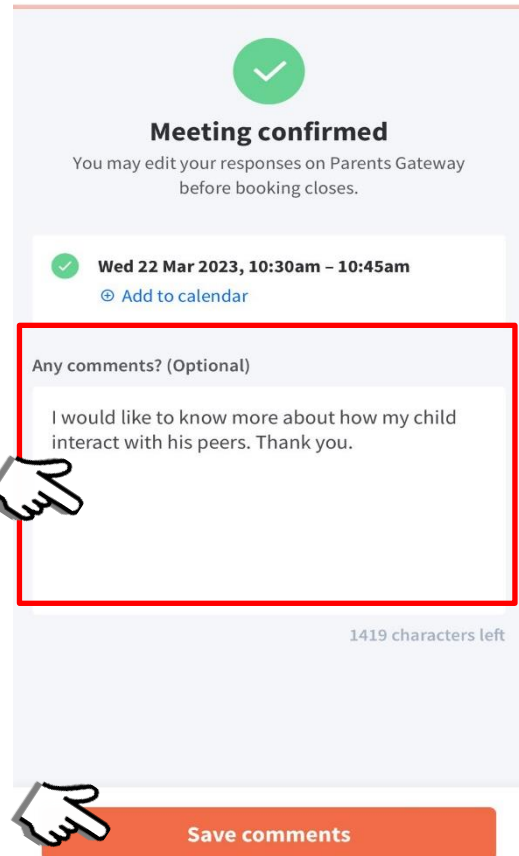


Tap on the message to open the meeting feature.

Booking is **OPEN**.
Tap on **Select time slot** to start.



Choose the time.
Tap on **Book**.



Meeting confirmed.
You may edit your responses on Parents Gateway before booking closes.
Tap on box to leave comments.
Tap on **Save comments**.

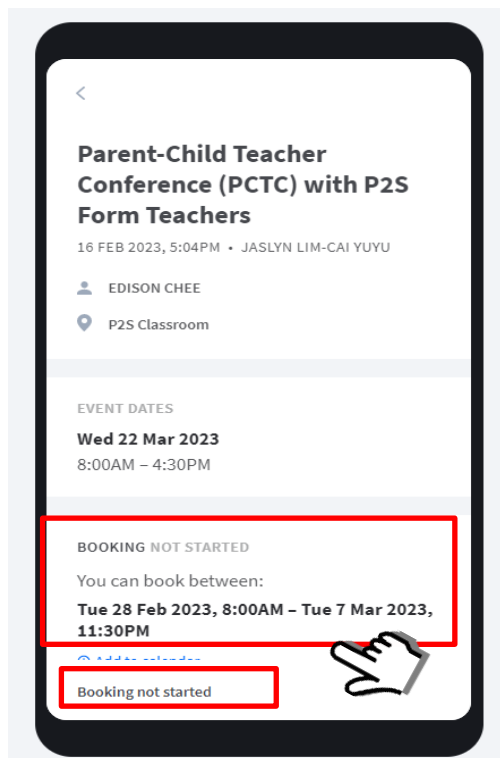


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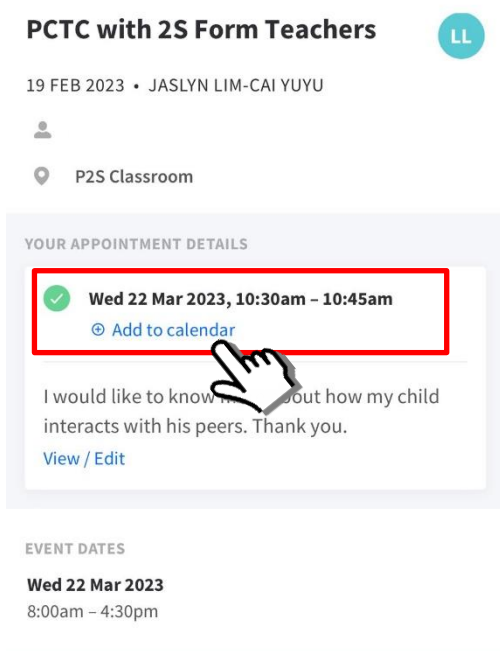
71 Anchorvale Link Singapore 544799
63157600 (O) 63153351 (F)
www.springdalepri.moe.edu.sg
springdale_ps@moe.edu.sg

NOTE: Booking Not Started

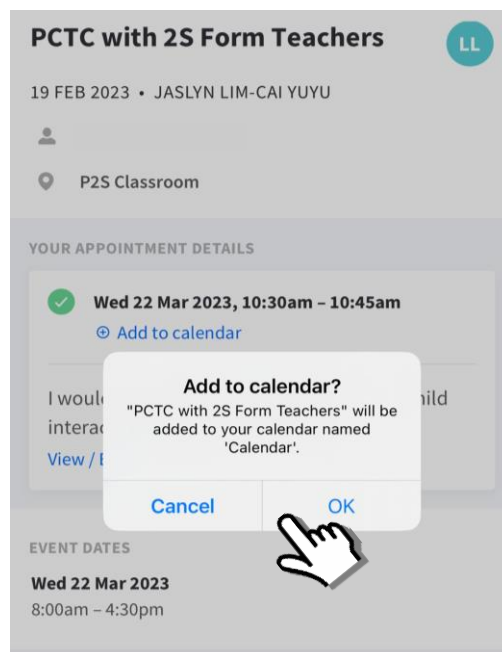
Do note that if you access the PCTC link before **Tue, 28 Feb, 8am**, you may see the following:



2. Add to Calendar



Tap on **Add to Calendar**.



Tap on **OK or Cancel**.

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springdale_ps@moe.edu.sg

3. Change Booking

PCTC with 2S Form Teachers LL

19 FEB 2023 • JASLYN LIM-CAI YUYU

P2S Classroom

YOUR APPOINTMENT DETAILS

Wed 22 Mar 2023, 10:30am – 10:45am
[Add to calendar](#)


I would like to know more about how my child interacts with his peers. Thank you.
[View / Edit](#)

EVENT DATES

Wed 22 Mar 2023
8:00am – 4:30pm

BOOKING OPEN
You can book between:

[Change](#)



Tap on **Change**.

PCTC with 2S Form Teachers

Choose a time
Meeting duration: 15 mins



Morning

8:00am	8:15am	8:30am
8:45am	9:00am	9:15am
9:30am	9:45am	10:00am
10:15am	Booked 10:30am	10:45am
11:00am	11:15am	11:30am
11:45am		

Afternoon

12:00pm	12:15pm	12:30pm
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Change to:
Wed 22 Mar 2023 [Book](#)



Original booking is shown.



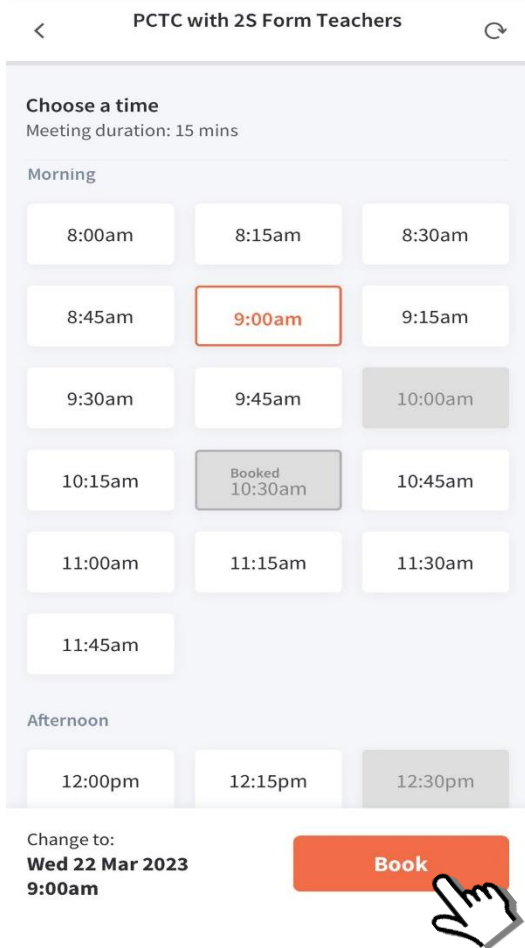
Springdale Primary School

71 Anchorvale Link Singapore 544799

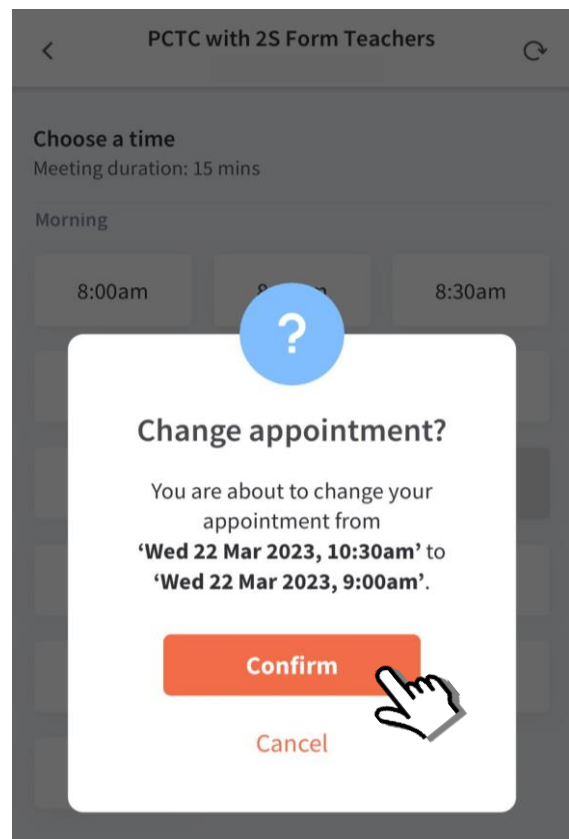
63157600 (O) 63153351 (F)

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springdale_ps@moe.edu.sg



Select new time.
Tap on **Book**.




Tap on **Confirm** to change appointment.




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springdale_ps@moe.edu.sg

PCTC with 2S Form Teachers


Meeting changed
You may edit your responses on Parents Gateway before booking closes.


Former meeting time
Wed 22 Mar 2023, 10:30am—10:45am

 **Wed 22 Mar 2023, 9:00am - 9:15am**
[Add to calendar](#)


Any comments? (Optional)

I would like to know more about how my child interacts with his peers. Thank you.

1419 characters left

Done 




 **Wed 22 Mar 2023, 9:00am - 9:15am**
[Add to calendar](#)

Any comments? (Optional)

I would like to know more about how my child interacts with his peers. Any other areas for us to take note...

1393 characters left

Save comments 



Meeting Changed.
Tap on box to leave/update
COMMENTS.

Update comments if required.



PCTC with 2S Form Teachers

LL

19 FEB 2023 • JASLYN LIM-CAI YUYU



P2S Classroom

YOUR APPOINTMENT DETAILS



Wed 22 Mar 2023, 9:00am – 9:15am

[Add to calendar](#)

I would like to know more about how my child interacts with his peers. Any other areas for us to take note...

[View / Edit](#)

EVENT DATES

Wed 22 Mar 2023

8:00am – 4:30pm

BOOKING OPEN

You can book between:

Mon 20 Feb 8:00am – Mon 27 Feb 11:30pm

[Change](#)

Showing posts for

LL

TO-DO

COMPLETED

Attending: Wed 22 Mar, 9:00am

LL

PCTC with 2S Form Teachers

Dear parents,
The school will be organising a Parent-Child Teache...



JASLYN LIM-CAI YUYU

Sun, 19 Feb



HOME



CONTACTS



SERVICES



PROFILE

Appointment details will be updated.

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4. Edit Comments

PCTC with 2S Form Teachers 

19 FEB 2023 • JASLYN LIM-CAI YUYU

  P2S Classroom

YOUR APPOINTMENT DETAILS

 **Wed 22 Mar 2023, 9:00am – 9:15am**
[Add to calendar](#)

I would like to know more about how my child interacts with his peers. Any other areas for us to take note...

[View / Edit](#)

EVENT DATES


Wed 22 Mar 2023
8:00am – 4:30pm

BOOKING OPEN

You can book between:
Mon 20 Feb 8:00am – Mon 27 Feb 11:30pm

[Change](#)



 **Your Comments** [Save](#)

I would like to know more about how my child interacts with his peers. Any other areas for us to take note.

1393 characters left

l | l'm | What

q w e r t y u i o p

a s d f g h j k l

Tap on [View/ Edit](#) to edit the comments.

Tap on comment box.
Enter new comments and click **SAVE**.
Updated comments will be reflected.

SLS Support for Home-based Learning

School Operating Hours

During school operating hours, parents/students should contact the **School-based Helpline** for SLS queries including all SLS access matters such as password reset and unlocking of accounts, as well as queries about lesson assignments.

School-based Helpline: 6315 7600

Email: springdale_ps@moe.edu.sg

Mondays - Fridays: 8:00 am - 4:00 pm

For other matters, parents/students can email the SLS Helpdesk at helpdesk@sls.ufinity.com. When emailing the SLS Helpdesk, they should include their full name, name of school and form class.

Non-School Operating Hours

Students can only contact the **SLS Helpdesk** outside the school operating hours.

SLS Helpdesk: 6702 6513

Mondays - Fridays:

4:00 pm - 9:00 pm (School Days)

9:00 am – 9:00 pm (School Holidays)

Saturdays:

9:00 am - 3:00 pm

*Closed on Sundays & Public Holidays

Alternatively, students can email the SLS Helpdesk at helpdesk@sls.ufinity.com. When emailing the SLS Helpdesk, they should include their full name, name of school and form class.

You may visit the **SLS Login Troubleshooting page** for responses to common issues:

<https://www.learning.moe.edu.sg/sls/user-guide/vle/logintroubleshooting/index.html>

